

CRISIS MANAGEMENT COMMITTEE

Minutes

October 24, 2025; TTC 4530

Present: S. Gordon, D. Alexander, A. Hilliard; B. Lueth; H. Parmelee; A. Snead; J. Schmidt; V. Warkoczeski

Minutes from 4.18.25 were approved. Motion by Brian; support from Aaron Snead.

TRAINING

- Active Violence
 - 9 open sessions since April
 - Additional sessions scheduled
 - Contact Sean for any safety training questions
- Situational Awareness Walkthrough
 - Conducted training for specific areas and departments
- Area Leaders
 - Area Leader program re-established
 - Maps updated; radios and vests provided
 - Training sessions completed
 - Training will be conducted annually
- Emergency Procedures
 - Maps/instructions being updated
 - Includes
 - QR code taking individual to procedures document
 - Emergency shelters
 - Sean reminded that individual emergency procedures are contained in booklet found in each area/classroom
 - Overview is provided in new employee orientation
- Fire/Safety
 - 2 sessions to date; additional sessions will be provided
 - Part of “Lunch and Learn” sessions
- CPR/AED
 - Procedure for basic initial response

SECURITY CAMERAS

- Project is 75% complete
 - All external cameras have installed
 - Internal installation continues: AWH then MJSCAH

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RAVE UPDATE

- College sends emergency notifications to all students, staff, faculty
- Forty new templates for emergency situations created
 - Notification goes to entire college community
 - Specific area/building and situation, however, notification goes to all
 - Message character capacity is limited
 - Followed up with emails re: situation

OTHER DISCUSSION

- Museum Incident
 - Mechanical-system related issue
 - Burnt belt; set off alarms
 - All emergency procedures followed
 - Clean up in process

- Alert Mechanism
 - Discussion re: option for notification to Public Safety re: need for immediate assistance
 - Current software is not reliable
 - Physical button is possible, but expensive depending on number to be installed
 - Discussion where to locate: classroom, front-line staff, etc.

Future meetings:

- Friday, 1.16.26, 10 a.m., 4370
- Friday, 4.17, 10 a.m., 4370